



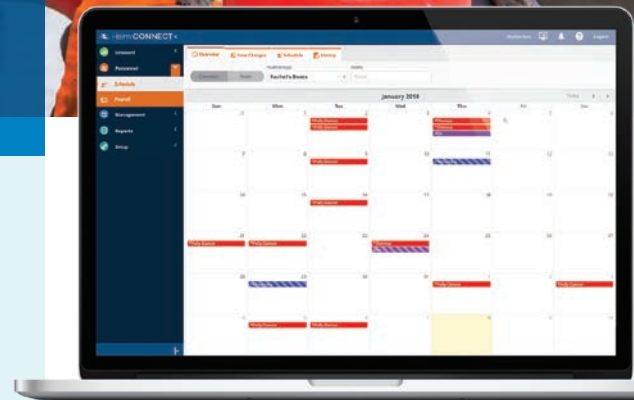
Helm CONNECT

# Personnel



## Certifications, scheduling, and payroll made easy.

- **Know your crew certifications are up to date.** Stay on top of all crew certifications and training with built in reminders for when items are coming due.
- **Eliminate payroll errors and reduce payroll processing time.** With our powerful payroll engine, payroll is automatically generated based on scheduling and the pay rules you set up. This means fewer corrections for you and more time for other things.
- **Spend less time crewing on and off your vessels** and communicate this information back to shore in real time.
- **Plan your crew schedules and changes quickly and easily.** Clearly see who's already scheduled for work, has time off, or is missing the required certification for a job. Ensure you schedule the right fit.
- **Instantly notify your crew about schedule changes.** Easily change assigned crew with drag and drop functionality. Automatically alert them to any changes in their schedule without having to phone them.
- **Reduce redundant data entry.** Integrate with your third-party accounting and net payroll systems.



*"When they [auditors] ask to see the training, I can just pull up one individual and show them all their training for the entire year right in their personnel file, along with all their certifications that they may have asked to see like a TWIC card, MMC, radio or radar license. Everything is right in there and we can see if it is validated or not."*

- **Erin Pugh**  
Compliance Coordinator,  
Tug and Barge Solutions



## Crew your vessel in under five minutes, eliminate payroll errors, and get insight into one of your company's biggest expenses.



### Ensure your crew's training and certifications are up-to-date and you're ready to prove compliance at any time.

- Track all the training and certifications for your crew, including meetings, drills, credentials, and licenses
- Clearly see which items will be due in the next 30, 60, or 90 days, or set your own custom lead times
- Configure email reminders about items coming due
- Maintain a complete, searchable record of the items for each crew member, including attached documents
- Prove compliance at any time from shore or on your assets



### Log crew changes, view crew certifications, and report on sea time.

- Log and submit scheduled or emergency crew changes from your assets
- Verify that your crew member's certifications are up-to-date when you log them onto an asset
- Use timesheets to view and make multiple crew changes
- Review the history of all crew changes on your asset
- Track and report on crew sea time



### Plan crew schedules, review crew changes submitted by your assets, and approve or adjust days worked.

- Plan your crew schedules based on asset manning requirements
- Clearly see if crew are certified to work as you plan the schedules
- View schedules by date, by asset, by person, or across your whole fleet
- Automatically notify your crew by email when schedules are created or adjusted
- Review, adjust, approve, or deny crew on/off events submitted by your assets



### Use your crew schedules and crew changes to forecast and generate payroll.

- Manage all your pay rates and pay classes in a central system
- Use our powerful payroll engine to trigger pay rates according to your company's rules, including regular, overtime, and holiday pay
- Forecast payroll based on your approved schedules
- Automatically generate payroll once crew schedules are approved
- View total days and dollars paid for your entire crew

Some companies who use Helm software:



To see how Helm CONNECT Personnel can help your business visit [helmoperations.com/book-a-demo/](https://helmoperations.com/book-a-demo/)